

Stockport Primary Care Trust Incident Record for Optometry Practices

- Please record only facts not opinions.
- Completing this form does not constitute an admission of liability of any kind on any person.
- Any equipment involved should be retained in safekeeping for examination.
- If death or serious injury has occurred report immediately by phoning Vanessa Bryan Tel 0161 426 5022. Otherwise please fax as indicated below.

Which best describes the incident (please tick)

- Property/premises
- Injury/ill health
- Near miss
- Fatality
- Environmental damage
- Other

Briefly state what happened and what harm or problems resulted

How likely is this incident to happen again?

- Low risk
- Medium risk
- High risk

Is the likely outcome

- Minor
- Major

What action was taken to deal with the incident and prevent it happening again?

Please name any individual affected by the incident and indicate whether they are a member of staff or a patient

Please give your name and position and your practice stamp.

Please keep a copy of this report with your own practice incident records.

Please fax this report to Vanessa Bryan at 0161 426 5999